Student Support Program

St Stephen's Catholic College, Mareeba
College Family Connect

Background

The College Family Connect Student Support Program is a source of financial support to students who represent St Stephen's Catholic College in activities outside the College.

Each family at St Stephen's Catholic College pays a student levy for each student of $40.00 per year, or $10.00 per student per term.

College Family Connect allocates money in its budget each year to assist students in meeting the expenses involved in representing the school at external sporting, cultural and academic activities.

Eligibility Criteria

The applicant must:

- Be a student at St Stephen's Catholic College.

- Be representing St Stephen's Catholic College, the Diocese, the school district or the school region, either individually, or as part of a team, for the purpose of a school-based activity. *The activity may be sporting, cultural or academic in its nature.*

- Submit an application in writing to College Family Connect, through the College Principal. This application must be made by the individual student, or in the case of a team, by a student representative of the team.

- Not have applied more than 4 times in the current school calendar year.

Assistance Available

The maximum individual assistance provided is **2.5** times the current annual College Family Connect fundraising levy. Maximum individual assistance applies when the individual cost exceeds $400.00.

Individual assistance is payable at a lower rate for costs below $400.00 as set out in the table below:

Total Cost	Assistance
$100 - $249	$50
$250 - $399	$75
$400 +	$100

Team assistance will be considered on a case-by-case arrangement and may include consideration of support to individual team members or on a combined team basis depending on circumstances.

The total amount of assistance allocated in the annual College Family Connect budget is $3,000.00. Once this amount is exhausted, funding requests will not be supported.

The amounts listed are to be reviewed by College Family Connect at the first meeting of each year.

Application Procedures

1. Complete the application form and submit it to College Family Connect via the College Principal's email address; ssm.principal@cns.catholic.edu.au or in person at the College.

2. Review of the application by College Family Connect. *Note that College Family Connect meets on the Tuesday of Week 4 each term, and applications should be submitted at least one week prior.*

3. The student's parent / caregiver is notified of the outcome by a St Stephen's Catholic College administration staff member.

4. Funds are paid to the parent / caregiver.

5. The student or parent / caregiver is to notify College Family Connect of the outcome of participation in the activity by email or letter to the College Principal.

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The College Family Connect Student Support Program is a source of financial support to students who represent St Stephen's Catholic College in activities outside the College. Please refer to the guidelines attached to check your eligibility before applying.

Students wishing to apply for funding must complete the following Application Form and submit this to:
College Family Connect
c/- The Principal
St Stephen's Catholic College, Mareeba
or by email to: ssm.principal@cns.catholic.edu.au

Applicant Details	
Applicant name:	
Parent / caregiver name/s:	
Parent / caregiver contact:	Phone: Email address:
Event/Activity Details	
Name of the event/activity you're participating in:	
Date of the event/activity:	
Location of the event/activity:	
Age group:	
Selection level:	Regional State National Other: _____
Cost involved to participate:	
Have you previously applied for support this calendar year?	Yes / No

Please attach supporting documentation, for example your selection letter, to confirm your participation.

Applicant name: ....

Applicant signature: ....

Parent / caregiver name: ....

Parent / caregiver signature: ....

Date: ....